



The ILO Turin Centre's facilities

Located in an attractive park on the banks of the River Po, the Centre's campus provides a congenial environment in which to live and study.

- It contains 21 pavilions with fully equipped modern classrooms, conference halls and meeting rooms fitted out for multilingual simultaneous interpretation, a computer laboratory, and a computerized documentation centre linked to various data banks.

The campus has 287 study/bedrooms, all with private bathrooms, telephones and cable television. It also has:

- a reception desk open 24 hours a day;

- a restaurant, a self-service canteen and a coffee lounge, all catering for international dietary needs;
- a bank;
- a travel agency;
- a laundry service;
- a post office;
- an internet point;
- a recreation room;
- facilities for outdoor and indoor sports;
- an infirmary.

Social events are regularly held both on and off campus, so that participants from different cultural backgrounds can make the most of a stimulating international environment.

For further information, please contact

International Training Centre of the ILO
Employment Policy and Analysis Programme
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Management of Training Institutions

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www.itcilo.org

Management of Training Institutions



Background

In the search of a more effective and efficient training system many countries are currently embarking on important reform processes of. Although training systems vary from country to country, in most countries, the systems rely on large numbers of public training centres, sometimes depending from different ministries and authorities, which absorb a large share of the government budget. Governments therefore are keen on having their training centres operate flexibly, cost efficient and capable to respond quickly to changing training demands of the labour market.

Reform processes of the vocational training and tertiary education system lead to higher degrees of autonomy, which come along with more complex responsibilities for management staff, including budgetary management. In this context, vocational and tertiary training centres are faced with new roles and complex challenges: Private and public training providers are competing in an increasingly demand-driven environment, changes in technologies and production processes require new professional competencies and constant adaptation to the skills needs of the labour markets. At the same time, the centres might have to comply with objectives of social equity and the need to also cater to groups with low educational and training levels.

Public sector reforms place emphasis on distinguishing between governance and management, promoting greater operational autonomy of government institutions. Training centres are becoming new players in the system. This requires that managers know how to best achieve their objectives and institutional sustainability. At the same time responsible government authorities have to create a conducive environment that allows training centres to fully develop their potential and encourages managers to achieve better results.

The International Training Centre of the ILO is offering a training course that will analyse some of the most important issues of the management of training centres

in developing and middle income countries. The course is aimed primarily at managers of training centres who wish to improve their centres' performance as well as at policy makers and social partners who wish to understand and learn about the necessary requirements related to this topic.

Participants will have the opportunity to strengthen their knowledge on the necessary environment required and their capacities in the area of coping better with the different aspects enshrined in the management. They will have the possibilities to discuss these issues with recognised experts and exchange experiences among themselves.



Objectives

By the end of the programme, participants will have strengthened their technical knowledge as well as their analytical and managerial capacity to improve the functioning of training centres.

In particular participants will have improved their abilities to:

- identify the main features of an adequate environment necessary for efficient and effective training centres;
- strengthen their knowledge and skills in the management of training centres
- analyse the management problems of their own centres
- assess the actions necessary to achieve higher effectiveness, efficiency and sustainability for their training centres.



Contents

- Management concepts
- Management of VET delivery
- Skills needs assessment
- Management of training delivery
- Management of training assets

- Budgeting and financing, including business plan
- PPP
- Autonomy of public vocational training Centers
- Staff management and development
- Student management
- Monitoring and evaluation
- Providing services and outsourcing services
- Quality assurance
- Enabling environment



Methodology

During the course, the "Turin Learning Approach" will be applied. Dynamic, interactive and learner centred methodologies will be used to convey contents and stimulate the exchange of experience. Lectures will alternate with practical exercises, discussions, group work, knowledge sharing methodologies, case studies and individual assignments.



Course Language

The course language is English. Participants should have a good command of English and be able to understand written material and to freely engage in discussions.



Participants' profile

- Management staff of vocational education and training centres or polytechnics,
- Senior policy, planning and technical staff from Ministries of Labour, Education, National Training Authorities or other relevant Ministries and government entities responsible for the design and reform of training policies with particular responsibilities in the governance of training centres.
- Representatives of workers' or employers' organizations with responsibilities for training centres;

This course particularly aims at participants from developing and middle-income countries.



Course costs

The total cost of this course is **€ 2,100** per participant. This comprises:

- Training fees, covering training materials, course preparation, implementation and evaluation;
- Subsistence costs, including full board and lodging at the training venue and minor medical care.



Application

Applicants are kindly asked to send us:

- A completed nomination form, which can be downloaded from: <http://intranetp.itcilo.org/STF/A908154/en>
- An official "letter of commitment" issued by their organization (or a donor organization) stating that it will cover:
 - The cost of the course of **€ 2,100**
 - the international travel between the country of origin and the Turin Centre.

Institutions that do not have enough funds to cover the course costs or the air fare might wish to seek co-funding by donor institutions in their own countries. ITCILO does not provide assistance in contacting donors.

Please do check partial fellowship opportunities with the program manager



Travel

The course fee does not include the cost of international travel between the country of origin and Turin.

Please note

Participants are responsible for obtaining the necessary Schengen visa. Visa applications should be made at least four weeks in advance.



Deadline for Application

9 October 2015